



ALTRINCHAM GRAMMAR SCHOOL FOR BOYS

ACCESS POLICY

Nominated Lead Member of Staff:	TS
Last Review Date:	January 2020
Next Review Date:	January 2021

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Emyr Thomas, Head of Careers.

Telephone: 0161 928 0858 Email: ethomas@agsb.co.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Year	
8	Opportunity to deliver assembly or offer talk at lunchtime
9	Opportunity to deliver assembly or offer talk at lunchtime or during the timetabled careers lessons
10	Opportunity to deliver talk at lunchtime to the pupils or to the parents as part of the 'Preparing for Work Experience Evening' (held annually mid-October) Providers may also speak to students and parents via the STEAM Careers Fair held annually in early July
11	Opportunity to deliver assembly or offer talk at lunchtime or during the timetabled careers lessons
12	Opportunity to deliver talk at lunchtime as part of the Aspirations programme. A talk/workshop can also be delivered via the timetabled ACE12 lessons

13	Opportunity to deliver talk at lunchtime as part of the Aspirations programme. A talk/workshop can also be delivered via the timetabled ACE13 lessons
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Premises and facilities

The school will make the main hall and classrooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with Emyr Thomas.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Room, which is managed by Emyr Thomas.

Approval and review

Approved by Governors at Curriculum and Pupil Welfare Committee

Signed: A Balfour, Chair of Governors

G A Wright, Head Master