

# ALTRINCHAM GRAMMAR SCHOOL FOR BOYS

## GENERAL TERMS AND CONDITIONS for Educational Trips/Visits

1. Please note your son's place on any visit/trip is at the discretion of the Head Master and is dependent upon your son's good behaviour and as such can be withdrawn at any time with no refund.
2. To join a trip or visit Parents must submit on the online RESIDENTIAL OR DAY TRIP FORM giving full details of health, medical and dietary information. They must also notify the Trip Leader in writing of any changes prior to the departure of the trip/visit. Parents may be required to attend a meeting with the Trip Leader to further explore health, medical or dietary requirements.
3. Every student travelling abroad must have a **valid** passport and appropriate visa. Please contact the school if a Visa Waiver is required. For travel in the EU, your son will also need a valid EHIC (**European Health Insurance Card**) which can be obtained **FREE** through the NHS website. See link: <http://www.nhs.uk/NHSEngland/Healthcareabroad/EHIC/Pages/about-the-ehic.aspx>  
*(For overseas trips, please provide with the completed forms a photocopy of your son's passport and EHIC when applicable.)*
4. Please note **all** trip deposits are non-refundable once your son has been allocated a place. Should your son withdraw from the trip/Exchange you may be required to pay **part/all** of the trip costs dependent upon the terms and conditions of the travel company used/bookings made. Where possible, School will endeavour to recover and reimburse payments made, partially or in full.  
  
Eventualities such as unforeseen medical conditions or family bereavement etc. may be covered by the School Insurance Policy.
5. In the highly unlikely event that students and staff are unable to return from an overseas visit due to a circumstance beyond our control, the School will work closely together with the insurance company and the airline carrier to ensure the safe return of students and staff. However, parents will be expected to contribute to any extra costs that the School might incur in repatriating the students because no insurance company would be willing to provide cover for every eventuality.
6. The final decision regarding the participation of a student in the trip/visit lies with the Head Master and Trip Leader.
7. Where trips are on a first come first served basis, Residential or Day Trip online applications entered before 6pm on the date the letter is issued will not be accepted.