



Altrincham Grammar School for Boys

Interim Safeguarding Procedures during Covid-19 closure period

Nominated Lead Member of Staff:	HM/EH
Last Review Date:	March 2020
Next Review Date:	September 2020

Introduction

COVID-19 (commonly known as Coronavirus) has presented a huge challenge nationally to the normal running of education and child care provision. On 23rd March 2020 all schools in the United Kingdom were closed on the advice of the UK Government to help delay the spread of the Coronavirus, and that they were only to remain open for those children of workers critical to the COVID-19 response - who absolutely need to attend.

Education and child care settings are also expected to remain open to those children who are identified as vulnerable and their needs cannot be catered for at home, or they need to attend the education/child care setting as it is a safe place.

This appendix has been prepared to explain key changes and interim measures being taken within our setting to continue to meet our safeguarding requirements during these extraordinary times.

Designated Safeguarding Lead (DSL) arrangements

The school Designated Safeguarding Lead is Mr Eddie Hall (Deputy Headmaster) ehall@agsb.co.uk

Our Deputy Designated Safeguarding Lead is Mrs Helen Short (Head of Year 7) hshort@agsb.co.uk

It is vital that while our setting remains open a suitably trained DSL is available for consultation and advice.

The optimal scenario for our setting and one we will strive to achieve is to have a trained DSL or deputy available on site. Due to staff self-isolating, social-distancing or being physically unavailable for other reasons, it is recognised this may not always be possible, and where this is the case there are two options we will implement, the first being the preferred and second a backup option:

1. A trained DSL or deputy from the setting will be available to be contacted via phone or online video i.e. skype, if they are working off site
2. Sharing trained DSLs or deputies with North Cestrian School (Hamblin Education Trust) until our own trained DSL can return to work or be available.

a. Contact:

Lee Bergin, Headmaster

Name: Andy Brown

Job Title: Designated safeguarding Lead

Email: a.brown@northcestrian.co.uk

Telephone: 07725 218295

- In-line with national policy, vulnerable children have been contacted and given the advice to continue to attend school and this provision will extend into the Easter holiday period and beyond.
- Free School Meal support arrangements are being put into place and targeted towards these families.
- A staff supervision rota is in place which is fully staffed by teacher / support staff who are all aware of school safeguarding procedures (training update - September 2019).
- Where pupils who are expected to attend are absent, contact with home is made on the morning following registration.
- All supervision staff are trained in the use of CPOMS for recording and forwarding any pastoral and safeguarding concerns.
- A member of the school's Leadership Team is on site each day, acting as Head of Centre.
- Both the DSL and the Deputy DSL are 'on call' if they are not in school on any particular day. Contact is directly by phone or email and also via CPOMS alerts.
- Heads of Year remain in contact with pupils as and when required. Virtual Assemblies are planned for the Summer Term 2020 with advice on time management, keeping fit and healthy. Heads of Year can be contacted directly by pupils
- PSHE resources are being shared directly with pupils through Show my Homework, providing advice and support in relation to mental well-being.
- Pupils who had counsellor support sessions arranged prior to school closure are continuing to access support through telephone sessions. Additional pupils are being added for support when slots become available.
- The Trafford LADO, is available by both email and direct phone access: Local Authority Designated Officer (LADO) for Trafford, Anita Hopkins on anita.hopkins@trafford.gov.uk or 0161 912 5024.

Contacting Trafford Children's First Response

Making referrals into Trafford Children's First Response will continue as usual, with referrals being made via the online referral form, and telephone consultations taking place when advice is required. Where possible the referral will be made by the DSL, however if the DSL is not available in person the senior leader who is co-ordinating safeguarding on site may be required to make the referral on behalf of the DSL after getting advice from a suitably DSL.

- Online Referral Form – www.trafford.gov.uk/firstresponse
- Telephone – 0161 912 5125
- Email – FirstResponse@trafford.gov.uk