

# Altrincham Grammar School for Boys

## Bursary Fund Application Form 2021/22

Please complete this application form and submit it, along with your supporting evidence, either at Reception or email to Ms Cathcart at [acathcart@agsb.co.uk](mailto:acathcart@agsb.co.uk)

<b>Student Forename:</b>	<b>Student Surname:</b>
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<b>Address:</b>			
<b>Postcode:</b>			
<b>School email address:</b>			
<b>Parental email address:</b>			
<b>DoB:</b>		<b>Age:</b>	<b>Form class:</b>

<b>Have you been resident in the UK for the last 3 years?</b>	<b>Yes:</b>	<b>No:</b>
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<b>Are you currently eligible for Free School Meals?</b>	<b>Yes:</b>	<b>No:</b>
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<b>Do you travel to school via public transport?</b>	<b>Yes:</b>	<b>No:</b>
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<b>If yes, please provide full details of the public transport below:</b>	
<b>Type of transport (bus/tram etc)</b>	
<b>Travel Company (e.g. Arriva)</b>	
<b>Route (e.g. 92 bus or tram Sale-Altrincham)</b>	
<b>Type of ticket (daily/weekly/monthly)</b>	
<b>Cost</b>	

<b>How many dependent children live in your household?</b>	
<b>Are you registered as a young carer or have you had a young carer assessment?</b>	

## Bursary Criteria

In order to qualify for the Bursary, students must be in Year 12 and Year 13, aged at least 16 and under 19 on 31<sup>st</sup> August 2021. They must also must satisfy the residency criteria as stated in the document EFA Funding Guidance for 2021-2022 (available on the DfE website [www.education.gov.uk](http://www.education.gov.uk)) The bursary is paid to assist students' education at Altrincham Grammar School for Boys and will be paid only if attendance and behaviour meet the required standard. Students can apply for one of three categories of Bursary. Please circle which criteria apply to you:

<b>1. Vulnerable Bursary: High Priority</b>		
Eligible students can receive a Bursary of up to £1,200 for the academic year. They will meet one of the following criteria and provide the necessary stated evidence:		
• Student is in receipt of Income Support or Universal Credit (Evidence required – award notice of Income Support or Universal Credit)	<b>YES</b>	<b>NO</b>
• Student is in Care or is a Care Leaver (Evidence required – letter from Local Authority)	<b>YES</b>	<b>NO</b>
• Student is in receipt of Disability Living Allowance, Personal Independence Payments, Employment and Support Allowance or Universal Credit (Evidence required – award notice for relevant payment)	<b>YES</b>	<b>NO</b>

<b>2. Discretionary Bursary: Medium Priority</b>		
Eligible students can apply for contributions towards the cost of transport, uniform, essential course equipment, trips, exam resit fees, university open days etc. Amounts paid will be subject to the number of students in the category and the availability of funds.		
• Student is eligible for Free School Meals (No evidence required – this can be verified by the school)	<b>YES</b>	<b>NO</b>
• Student is living in a household where the parent(s)/carer(s) are in receipt of income support (Evidence required – award notice for relevant payment)	<b>YES</b>	<b>NO</b>

<b>3. Discretionary Bursary: Low Priority</b>		
Eligible students can apply for contributions towards the cost of transport, uniform, essential course equipment, trips, exam resit fees, university open days etc. Students will be considered for financial support, subject to availability of funds, after those in the other priority groups have been awarded, and support is not guaranteed.		
• Student is living in a household where the <u>gross annual household income</u> is less than £25,000 • (Evidence required – P60/tax return/three most recent wage slips/self-employed tax return)	<b>YES</b>	<b>NO</b>

Please tick this box to confirm that you have attached the evidence required for your application. Applications without the relevant evidence cannot be processed.

**STUDENT DECLARATION**

- I declare that the information on this form is true and accurate to the best of my knowledge and I understand that any false statements can lead to withdrawal/refusal of any financial support.
- I understand that if I fail to provide information which may be relevant to my claim, the application will not be accepted.
- I understand that monies I receive under the Bursary Scheme will be paid on condition of standards of attendance and behaviour.
- I will attend regularly and complete the course for which my Bursary is supporting me.
- When changes to my household financial circumstances occur (which may result in changes to my claim), I confirm I will notify the School immediately.
- I understand that bank account details must be provided in my own name (the name of student) and I will notify the School immediately with any changes to my Bank/Building Society details.
- I understand that monies I receive under the Bursary Scheme have been awarded to provide me with financial support for my education and if I leave School all financial support will stop.
- I understand that I do not have an automatic entitlement to Bursary payments, and all payments are based on the information I have provided.
- I am clear that the Bursary payments I receive are to provide me with the means to remain in School and are to be used for items such as: books, equipment, travel costs, additional costs, i.e. trips, miscellaneous course costs.
- I understand I have the right to appeal if I disagree with the outcome of my Bursary Application. If I feel I have not been treated fairly, I can follow the Complaints Procedure.
- I understand that this application process will be repeated for each year of study.
- I understand that, if my application is successful, contributions and reimbursements cannot be processed without receipts.

**I confirm I have read the information provided and I agree to the conditions of this application.**

**Applicant Signature:**

**Date:**

**Parent/Carer signature:**

**Date:**

Officer Comments:          
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